

# NYG FOUNDATION OFFLINE DONATION FORM

Use this form to log all offline donations you collect (gifts in the form of cash or cheque). Be sure to log these gifts in your online Participant Centre and mark them as "offline gifts." This ensures they will count towards your fundraising total. Please keep in mind that these donations will not be included in the overall event fundraising total until the donations are received and confirmed by the Foundation.

**Please submit your offline donations within 30 days of the end of your event.**

**Via mail**

See our mailing address below. For security reasons, cheques only.

**In person to NYGH Foundation staff**

The Foundation office is located in the hospital on the 1st floor of the Steinberg Family Tower.

## PARTICIPANT INFORMATION

\_\_\_\_\_  
Fundraising Event Name

\_\_\_\_\_  
First name

\_\_\_\_\_  
Last name

\_\_\_\_\_  
Team name (if applicable)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Postal code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email address

## DONATION INFORMATION

Please print a second page for additional donations if needed. Receipts will be issued for donations over \$20.

**We require your first name, last name and address in order to provide a tax receipt. Please print clearly.**

Last name	First name	Address	City	Postal code	Phone	Email	Donation	Tax receipt?	Anonymous Donation
1.							\$	Y / N	Y / N
2.							\$	Y / N	Y / N
3.							\$	Y / N	Y / N
4.							\$	Y / N	Y / N
5.							\$	Y / N	Y / N
Total							\$		